

# GNRC

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Greater Nashville Regional Council  
501 Union Street, 6<sup>th</sup> Floor  
Nashville, Tennessee 37219-1705

Executive Committee Meeting  
Wednesday, June 18, 2014 – 11:00 a.m.  
Music City Central  
400 Charlotte Avenue  
Nashville, Tennessee

## MINUTES

### THOSE IN ATTENDANCE:

Rogers Anderson	Williamson County
Howard Bradley	Robertson County
Dennis Buchanan	Mt. Juliet
Ernest Burgess	Rutherford County
Mike Carter	Westmoreland
Philip Craighead	Lebanon
Carlie Cruse	Senator Corker's Office
Wayne Hall	Fairview
Phil Harpel	Montgomery County
Gerald Herman	White House
Anthony Holt	Sumner County
Frank Humber	Fairview
Randall Hutto	Wilson County
Kenny Martin	Mt. Juliet
David McCullough	Cheatham County
Kim McMillan	Clarksville
Ken Moore	Franklin
Bob Rial	Dickson County
Bill Terry	TACIR
Jessie Wallace	Humphreys County
Ken Wilber	Portland
Tauna Blaisdell	GNRC
Patty Cavanah	GNRC
Amanda Evilcizer	GNRC
Ron Fults	GNRC
Amanda Giner	GNRC-MADC
Grant Green	GNRC
Dennis Huffer	GNRC
Jovia King	GNRC
Norma Powell	GNRC
Tim Roach	GNRC
Matt Von Lunen	GNRC

### CALL TO ORDER

President Rogers Anderson called the Executive Committee Meeting to order at approximately 10:45 a.m. on Wednesday, June 18, 2014 at the Music City Central Station, 400 Charlotte Avenue, Nashville, Tennessee.

President Anderson welcomed any new members and guests.

<b>ITEMS FOR DISCUSSION</b>
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**AREA AGENCY ON AGING AND DISABILITY**

Norma Powell, Director of Area Agency on Aging and Disability, reported that the concerns regarding the senior centers' information form had caused a new form to be created by staff and this form has been approved by the Tennessee Commission on Aging and Disability (TCAD). This form will allow the required data to be input into the SAMS database for TCAD. The new form is attached and made a part of these minutes.

Dennis Huffer, GNRC Legal Counsel, reported that he had researched TCAD's new changes for senior centers and found:

**State Policy 22:** finance and Administration's Policy 22 outlines the state's subrecipient monitoring requirements and requires each state agency to have a well-documented monitoring plan, but does not specifically require TCAD to use the SAMS database.

**OMB Circular No. A-133 Compliance Supplement:** Core monitoring areas required that include activities, but doesn't outline a mandatory method of securing this information.

**Title VI Compliance Commission Advisory Memorandum No. 3 issued April 14, 2014:** States that Title VI of the Civil Rights Act of 1964 provides that "Data collection and analysis is an essential, critical component of a Title VI implementation strategy. It is impossible to measure the success of your Title VI program without knowing the makeup of potential and actual participants and beneficiaries, the racial makeup of the affected communities, and the racial and ethnic makeup of staff administering federal assisted programs and activities. **Each state agency should develop and maintain a database of program participants and beneficiaries.**" It is not required for TCAD to have a database but they have chosen to keep track of all data with the SAMS database.

The ultimate result is that the 3-page participation document has now been trimmed down to 1-page and will no longer require the social security number.

Discussion determined that the senior center name should be added to the form.

Lebanon Mayor Philip Craighead stated that he had offered an alternative to TCAD Director Jim Shulman.

If any alternatives are approved by TCAD, amendments to contracts will be sent out reflecting such changes.

**MID-CUMBERLAND AREA DEVELOPMENT CORPORATION**

Amanda Giner, Acting MADC Director, reported that funds were available for loans. For more detailed information, Ms. Giner suggested members go to [www.madc.us](http://www.madc.us) which will explain all loan programs.

The 2014-2015 MADC Board appointment letters will be coming to county mayors/executives soon and asked that they be sent back as quickly as possible.

**RESEARCH, PLANNING AND DEVELOPMENT**

Tim Roach, Deputy Executive Director of Research, Planning and Development, reported:

- Research – Grant Green, Chief of Research, is working towards providing more information on our website. One example of this would be the current census estimated figures.

**SALE/MOVE UPDATE**

Sam Edwards, Executive Director/Chief Legal Counsel, reported that a group of potential buyers came by the office yesterday but we've received no feedback as of yet. We had an inquiry by a current tenant about selling the MADC portion of our 2<sup>nd</sup> floor offices but they were told that we would only sell by quadrants. There is still no "for sale" sign on the front of the building but people are showing interest in our space.

**ACTION ITEMS**

**APPROVAL OF MINUTES**

President Rogers Anderson called for corrections or additions to the minutes of the May 21, 2014 Executive Committee meeting.

Sumner County Executive Anthony Holt made a motion to approve the minutes as presented. Cheatham County Mayor David McCullough seconded the motion. There being no discussion, a vote was taken and the minutes were unanimously approved.

**FINANCIAL REPORT**

Tauna Blaisdell, Deputy Executive Director of Administration/Operations and Chief Fiscal Officer, presented the financial report for the month ending May 31, 2014. The total expenditures for the month of May were \$534,805.11 with \$28,831.13 in pass through funds for the THDA Emergency Repair Program. Year-to-date expenditures were \$7,383,801.21 with \$3,188,356.75 in pass through funds expended. The total revenues were \$7,242,473.84. Ms. Blaisdell assured members that GNRC as fine and that there were just a few outstanding invoices.

Cheatham County Mayor David McCullough made a motion to accept the financial report as given. Lebanon Mayor Philip Craighead seconded the motion. The motion was unanimously passed.

GNRC President and Williamson County Mayor Rogers Anderson reported that the following resolutions had been discussed and recommended for approval by the Finance and Personnel Committee the previous week.

**RESOLUTION GNRC 2014-16**

Tauna Blaisdell, Deputy Executive Director of Administration/Operations and Chief Fiscal Officer presented Resolution GNRC 2014-16: Year End Close Out Amendments for FY 2014 Budget. This is an annual resolution which allows the movements of funds from line item to line item but does not change the bottom line.

Cheatham County Mayor David McCullough made a motion to approve Resolution GNRC 2014-16 as presented. Wilson County Mayor Randall Hutto seconded the motion. The motion was unanimously passed.

**RESOLUTION GNRC 2014-17**

Sam Edwards, Executive Director/Chief Legal Counsel, presented Resolution GNRC 2014-17: Resolution for FY 2015 Annual Work Program and Budget. Mr. Edwards reported that the base programs are the same and that the budget balances.

Mr. Edwards also reported that at the Finance and Personnel Committee meeting the previous week, he was directed to look at a cost-of-living increase and depending upon the next few months, this issue will be brought before the Full GNRC Council in September 2014.

Mr. Edwards stated that no employees will lose their jobs due to the budget cuts that were required.

Rutherford County Mayor Ernest Burgess asked about how the next year's budget was determined. Ms. Blaisdell assured everyone that the next year's budget was based upon the previous year's actual figures with increases and decreases determined accordingly.

After review of the difference between FY 2014 and FY 2015, Mayor Burgess asked why there was such an increase in equipment rental. It was reported that GNRC would be instituting a new program in which our current equipment would be traded in and GNRC would be renting desktops, laptops, printers and copiers. This would greatly decrease our exposure and bring us into a more compliant HIPPA atmosphere. We will be moving data and our email exchange to the "cloud" and it will be more greatly protected than it is at present. This process will ensure hardware and software would be kept current without any excessive expenditures to do so.

Mayor Burgess voiced his opinion that this may be something to look at by other agencies.

Robertson County Mayor Howard Bradley made a motion to approve Resolution GNRC 2014-17 as presented. Wilson County Mayor Randall Hutto seconded the motion. The motion was unanimously passed.

### **RESOLUTION GNRC 2018 and MADC 2014-03**

Sam Edwards, Executive Director/Chief Legal Counsel, presented Resolution GNRC 2014-18 and MADC 2014-03: GNRC/MADC Admin Services Contract for FY 2015. This is an annual contract to by which GNRC provides staff, administrative, legal and financial services to MADC. The MASDC Board has already voted to approve this new contract.

Robertson County Mayor Howard Bradley made a motion to approve Resolution GNRC 2014-18 as presented. Clarksville Mayor Kim McMillan seconded the motion. The motion was unanimously passed.

### **OTHER BUSINESS**

Sam Edwards, Executive Director/Chief Legal Counsel, reported that TDOT Commissioner John Schroer had stated that transportation funds may not be available without Congress' actions to authorize a new transportation bill.

The staff then explained Senator Corker's proposal calling for an additional federal gas tax of 12¢. Senator Corker's Area Field Director Carlie Cruse reported that 12¢ would be over a two (2) period. This is only a proposal and not yet legislation.

The projection over the next 10 years would be \$185 billion for transportation needs. A letter of support is requested.

Sumner County Executive Anthony Holt made a motion to support the proposal by Senator Corker. Robertson County Mayor Howard Bradley seconded the motion. The motion was passed by majority with one (1) member passing on the vote.

Franklin Mayor Ken Moore stated that the Caucus of Mayors had already done a letter of support and suggested that GNRC use one similar.

A press release (attached and made a part of these minutes) will further explain Senator Corker's proposal

Meredith Benton, Regional Director for External Affairs, Tennessee Department of Environment and Conservation, reported that the Waste Tire Grant is going away and that the \$1 per tire will be sent directly to the counties.

**LEGISLATIVE MEETINGS**

Sam Edwards, Executive Director/Chief Legal Counsel, reported that legislative meetings held in Franklin and Clarksville were well attended and hopefully was helpful to all who did attend.

Clarksville Mayor McMillan thanked GNRC staff for a successful presentation and lunch.

There being no other business, the meeting was adjourned.

Respectfully submitted,

*Patty Cavanah*

Recording Secretary  
Executive Administrative Assistant/Fiscal Assistant  
SHE/pyc