

GNRC

Greater Nashville Regional Council
501 Union Street, 6th Floor
Nashville, Tennessee 37219-1705

Executive Committee Meeting
Wednesday, April 19th at 10:45 a.m.
Music City Central
400 Charlotte Avenue
Nashville, Tennessee

MINUTES

THOSE IN ATTENDANCE:

Rogers Anderson	Williamson County
Kim Ark	Sumner County
Megan Barry	Nashville
Howard Bradley	Robertson County
Paige Brown	Gallatin
Ernest Burgess	Rutherford County
Fred Burton	Wilson County
Patti Carroll	Fairview
Jim Durrett	Montgomery County
Mary Esther Reed	Smyrna
Rick Graham	Spring Hill
Glen Guyor	Coopertown
Gerald Herman	White House
Regina Holt	Springfield
Randall Hutto	Wilson County
Jerry Kirkman	Westmoreland
Mary Mantooth	Adams
Ken Moore	Franklin
Bob Rial	Dickson County
Bill Terry	TACIR
Jessie Wallace	Humphreys County
Ken Wilber	Portland
Bryan Collins	GNRC
Teresa Gamble	GNRC
Amanda Giner	GNRC/MADC
Garrett Haynes	GNRC
Taylor Hollars	GNRC
Angie Hutchison	GNRC
Jovia King	GNRC
Hope Jackson	GNRC
Rasheedah Pardue	GNRC
Carole Russell-Griffin	GNRC
Diane Schlaufman	GNRC
Kristen Scuderi	GNRC
Michael Skipper	GNRC
Laylah Smith	GNRC
Matt Von Lunen	GNRC
Wes Whitis	GNRC

CALL TO ORDER

President Ken Moore called the Executive Committee meeting to order at approximately 10:45 a.m. on Wednesday, April 19, 2017, at the Music City Central Station, 400 Charlotte Avenue, Nashville, Tennessee.

APPROVAL OF MINUTES

President Ken Moore called for corrections or additions to the minutes of the March 22, 2017 GNRC Executive Committee meeting.

Montgomery County Mayor Jim Durrett made a motion to approve the March 22, 2017 minutes as presented. Metro Nashville Mayor Megan Barry seconded the motion. The motion was unanimously passed.

INDEPENDENT AUDITOR'S REPORT

Jennifer Manternach, Director of Crosslin CPA, and Dan Miller, Principal of Crosslin CPA, provided their report on the results of the June 30, 2016 audit of the financial statements of GNRC and issued an unmodified opinion thereon. Their independent audit is designed to provide reasonable assurance of compliance of generally accepted accounting standards and uniform guidance. Crosslin reported no difficulties encountered in performing their audit. The first 2 appendixes of the evaluation were the adjustments of 2016 entries and the management representation letter from GNRC.

The final appendix is the finding from the audit, which was considered to be a material weakness regarding the accuracy and timely completion of financial information. GNRC management responded to this material weakness by choosing to implement training to the newly reorganized fiscal staff to ensure increased accuracy in financial entries and reports, including training on governmental accounting standards and closing procedures.

Williamson County Mayor Rogers Anderson made a motion to accept the Independent Auditor's Report as presented. Dickson County Mayor Bob Rial seconded the motion. The motion was unanimously passed.

MPO/GNRC INTEGRATION

Smyrna Mayor Mary Esther Reed, who co-chairs the MPO/GNRC joint committee alongside Clarksville Mayor Kim McMillan read the committee's recommendation that we continue to pursue the integration of MPO/GNRC. There have been 6 joint committee meetings with the last 2 meetings focused on answering questions from Tennessee Department of Transportation TDOT, and the Federal Highway Administration (FHWA). A clarification was made that integration does not propose to merge Clarksville MPO, Nashville MPO, and the Rural Planning Organization. Throughout this process there will be checkpoints for TDOT and FHA to formally review the documents to ensure compliance with planning regulations. In May, MPO's Executive Committee will meet to address the issue of Nashville's Representational Equity. The joint committee has developed a list of actions necessary to continue progress toward integration. Meeting notes and staff analysis are available to the public online.

Executive Director, Michael Skipper, referred to the handout in the agenda packet that summarizes the recommendation from the committee. Next month a joint resolution will be introduced formally adopting that recommendation and laying out the steps to see it through. The vote next month does not integrate the two organizations, but is a commitment to going through the process to negotiate the details of integration. This is a process that could take us from May to October depending on external partners.

FINANCIAL REPORT

Jovia King, GNRC Finance Manager, presented the financial report for the period ending on March 31, 2017. Total expenditures for the month are \$410,196.23. Total expenditures year-to-date are \$6,392,971.65. Total balance remaining is \$2,347,634.12. Our total cash accounts are \$767,786.61. We

have \$76,916.89 available in our reserve account after taking into account the TCAD advance of \$385.792.

EXECUTIVE DIRECTOR'S REPORT

Michael Skipper, Executive Director, introduced Hope Jackson, Chief Legal Counsel, to update the committee on the processes of MPO/GNRC Integration and sale of the 501 Union Street building. Hope presented the legal opinion at the request of FHWA pertaining to the legal capacity of GNRC to house the MPO Program. She explained that GNRC statute was drafted, with many provisions, broadly enough to enable MPO to be integrated into GNRC. There is precedence for GNRC being involved in regional transportation planning because for many years up until recently, RPO was housed within GNRC. Throughout the statute there are references made to how the region is experiencing precipitous growth and transportation needs must be planned for on the regional level. The opinion has been sent to TDOT and FHWA and is available via email by request.

Hope also discussed the status of the sale of the 501 Union Street building. We are currently in the period of due diligence for the perspective buyer to conduct their surveys, communicate with their architects, and assemble their property management team. There was an initial 60 day period with the option to extend it for 15 days, which they have exercised, ending the period of due diligence on May 17. We have a second offer in case the first does not close. They have met with all other owners in the building to work out arrangements of who wants to stay in the short term. We have received a draft of the short term lease and we would only be able to stay for a few months while we find new space.

Michael Skipper referred to his recent email regarding the recommendation from the Finance and Personnel Committee to propose an increase in GNRC dues. We need dues to match state and federal grants and help pay for programs that aren't fully paid for by state government, help build up our cash reserves, and save money for a capital fund for a long term solution for office space.

PRESIDENT'S REPORT

There will be an Arts Build Community Workshop on May 1st from 1-3PM at the Nash Room, Metro Office Building, 2nd floor, 800 2nd Avenue South, Nashville. It is open to the community.

OTHER BUSINESS

Matt Von Lunen, Research Development and Planning Department Administrator, added that GNRC serves Rutherford, Sumner, Trousdale, Williamson and Wilson counties in this endeavor. For other counties, either Metro Nashville Arts Commission or Clarksville Arts or Heritage Development Council can be contacted.

There being no other business, the meeting was adjourned.

Respectfully submitted,

Taylor Hollars

Taylor Hollars
Recording Secretary

MS:th