



## **REGULAR MEETING AGENDA (ONLINE)**

- 1. Call to Order and Approval of Previous Meeting Minutes (A)** **Paige Brown**  
*GNRC President*
- 2. Public Comment**
- 3. Action Items:**
  - a. Approve Monthly Financial Report (A)** **Jovia King**  
*Finance Manager*
- 4. Informational Items:**
  - a. Nashville Region’s Vital Signs Report** **Michael Skipper**  
*Executive Director*

This important partnership between the Nashville Area Chamber of Commerce and the Greater Nashville Regional Council helps promote actions that reinforce Middle Tennessee’s strengths, and address emerging challenges that could impact the region’s shared economic prosperity and quality of life.

**More online at [GNRC.org/VitalSigns](https://GNRC.org/VitalSigns)**
  - Ralph Schulz**  
*Nashville Area Chamber of Commerce*
- 5. Regular Reports:**
  - a. Chair’s Report** **Paige Brown**
  - b. Executive Director’s Report** **Michael Skipper**
- 6. Other Business**
- 7. Adjourn**

(A) Indicates an attachment is available in the packet

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## **Agenda Item 1.**

### **Prior Meeting Minutes**

#### **Background**

Meeting minutes have been prepared and are ready for approval.

#### **Recommendation**

Approve meeting minutes.

GNRC

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Greater Nashville Regional Council  
220 Athens Way, Suite 200  
Nashville, Tennessee 37228

GNRC Executive Board Meeting  
Wednesday, March 17, 2021 11:30 am  
Via Microsoft Teams  
Nashville, Tennessee

**MINUTES**

**BOARD MEMBERS IN ATTENDANCE:**

Robin Brandon	Stewart County
Paige Brown	Gallatin
Mike Callis	Portland
Faye DiMassimo	Nashville-Davidson County
Jim Durrett	Montgomery County
Tim Ellis	Goodlettsville
Rick Graham	Spring Hill
Gerald Herman	White House
Jimmy Johnston	Forward Sumner
Anthony Holt	Sumner County
Bill Ketron	Rutherford County
Jerry Kirkman	Westmoreland
James Maness	Mt. Juliet
Kerry McCarver	Cheatham County
Ken Moore	Franklin
Bob Rial	Dickson County
Billy Vogle	Robertson County
Becca Werner	Coopertown

**CALL TO ORDER**

Board President, Mayor Paige Brown, called the Executive Board Meeting to order at 11:47 a.m. on Wednesday, March 17, 2021, Via Microsoft Teams, Nashville, TN.

**APPROVAL OF MINUTES**

Mayor Brown called for corrections or additions to the minutes of the October 21, 2020 meeting.

Mayor Ken Moore made a motion to approve the February 17, 2021 minutes as presented. Mayor Bob Rial seconded the motion. There being no discussion, the minutes were unanimously approved.

## **PUBLIC COMMENT**

There was no public comment.

## **ACTION ITEMS**

### **a) FINANCIAL REPORT**

Ms. Gayle Wilson, GNRC Financial Director, said at the end of January 2021 the expenditures were \$4,816,605.46. The total revenue received was \$7,313,598.06. The total available cash is \$3,158,997.32 after deducting the TCAD advance. We are under our projected budget mainly due to underspending in travel, conferences, and meetings and under on consultants' fees.

Mayor Billy Vogle moved to approve the financial report with Mayor Ken Moore seconding. The motion was unanimously approved.

Mayor Brown announced that Ms. Gayle Wilson is leaving. She thanked Ms. Wilson for all of her hard work. Ms. Wilson said that it had been a pleasure working at GNRC. Mayor Moore thanked Ms. Wilson for the work she has done. Mayor Jerry Kirkman said that she will be missed.

### **b) Endorse Annual Update to the Area Plan for Programs on Aging and Disability Services**

Mr. Michael Skipper said that GNRC is the federally recognized Area on Aging and Disability for northern Middle Tennessee for the coordination of community-based system for older adults.

The Older Americans Act 1) empowers older people, their family, and other consumers to make informed decisions and be able to easily access health and long-term care options, 2) enable seniors to remain in their own homes with high quality of life for as long as possible, 3) empower older adults to stay active and healthy, 4) ensure the rights of older people and prevent elder abuse, neglect, and exploitation, and 5) maintain effective and responsive management.

Ms. Sara Fowler said that GNRC works as a gateway to provide information and to assist people to get the help they need. She briefly went over the ways GNRC assists the public.

Mr. Skipper said that Ms. Fowler has been named as Director of Aging and Disability Services after serving as interim director.

The requested action is to endorse the annual update to the Area Plan, allocating more than \$8.3M in federal and state funding to Aging and Disability services across 13 Middle Tennessee counties.

Mayor Jerry Kirkman moved to endorse the updated area plan. Mayor Jim Durrett seconded. The motion passed unanimously.

More information is available at [www.GNRC.org/AgingAreaPlan](http://www.GNRC.org/AgingAreaPlan)

## INFORMATIONAL ITEMS

### a) Update on Government Affairs Activities

Mr. Skipper said that the Caucus was started in 2009. He briefly went over the purpose of the Middle Tennessee Mayors Caucus which is to 1) foster communication and coordination among the principal elected officials of cities and counties across Middle Tennessee, 2) advocate public policies beneficial to cities and counties, and the region as a whole, 3) promote a positive image of the region as a place to live, work, and play, and 4) cultivate and maintain a strong and engaged civic culture and strengthen vital partnerships with the business community to ensure economic prosperity.

He said that the membership consists of 70 mayors and county executives across Cheatham, Davidson, Dickson, Houston, Humphreys, Maury, Montgomery, Robertson, Rutherford, Stewart, Sumner, Trousdale, Williamson, and Wilson counties.

Mayor Ken Moore, Caucus Chair, welcomed the new mayors and said that it is very important to have relationships with each other especially when it comes to regional issues. The region represents over 2M people.

Mr. Skipper thanked Mayor Moore for his leadership. He then briefly went over the priorities of the Caucus in the coming year.

For more information: [www.GNRC.org/MayorCaucus](http://www.GNRC.org/MayorCaucus)

## REGULAR REPORTS

### a) Chair's Report

Mayor Brown said that she appreciates the Mayors Caucus. She said that GNRC is a very important regional organization.

### b) Staff Report

Mr. Skipper said that Ms. Gayle Wilson has been an important part of GNRC. He thanked her for all the help she has given him since he became Director.

Mayor Brown again thanked Ms. Wilson.

With no further business, the meeting was adjourned at 12:40 p.m.

Respectfully submitted,

*Lou Edwards*

Recording Secretary

## **Agenda Item 3a.**

### **Monthly Financial Report**

#### **Background**

The monthly financial report has been prepared and is ready for approval.

#### **Recommendation**

Approve monthly financial report.

**Greater Nashville Regional Council**  
**MONTHLY FINANCIAL REPORT**  
For the period of July 1, 2020 thru February 28, 2021

Grantor Program Code	GNRC Total Program and Administrative Expenses				GNRC Cash & Invoicing Balances	
	Line Items	Budgeted	Expended		Balance	February 2021
			July to Date	February 2021		
Personnel	\$ 6,938,269.29	\$ 3,544,614.82	\$ 432,355.39	\$ 3,351,511.08		
GNRC Salaries	\$ 4,818,242.56	\$ 2,341,338.04	\$ 289,250.79	\$ 2,476,904.52		
Contracted Personnel	\$ -	\$ -	\$ -	\$ -		
Fringe	\$ 2,120,026.73	\$ 1,245,420.17	\$ 153,503.35	\$ 874,606.56		
Office Space Leases and Assessments	\$ 456,507.56	\$ 283,288.14	\$ 24,888.09	\$ 173,219.42		
Office Cleaning Service	\$ 6,000.00	\$ 1,763.40	\$ -	\$ 4,236.60		
Computer Lease and IT Support	\$ 256,800.00	\$ 39,298.46	\$ 2,824.41	\$ 217,501.54		
HR & Payroll Services	\$ 46,865.00	\$ 6,408.58	\$ 905.27	\$ 40,456.42		
Interest Expense for Line of Credit	\$ 1,000.00	\$ 300.00	\$ -	\$ 700.00		
GNRC Auditing Services	\$ 45,000.00	\$ -	\$ -	\$ 45,000.00		
GNRC Legal Fees	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00		
GNRC Insurance	\$ 72,000.00	\$ -	\$ -	\$ 72,000.00		
Employee Parking & Transit Passes	\$ 44,700.00	\$ 10,974.50	\$ 1,300.00	\$ 33,725.50		
Area Travel and Parking	\$ 130,635.00	\$ 11,807.35	\$ 895.98	\$ 118,827.65		
Workshops and Conference	\$ 154,715.00	\$ 7,874.39	\$ 348.50	\$ 146,840.61		
Printing & Publications	\$ 64,082.50	\$ 37,249.76	\$ 2,881.57	\$ 26,832.74		
Consumable Supplies	\$ 74,801.00	\$ 21,085.84	\$ 4,002.35	\$ 53,715.16		
Postage	\$ 7,170.00	\$ 15,842.57	\$ 6,148.00	\$ (8,672.57)		
Membership Fees & Professional Certifications	\$ 38,750.00	\$ 17,194.00	\$ (13.50)	\$ 21,556.00		
Periodical and Data Subscriptions	\$ 135,178.00	\$ 5,943.88	\$ 478.00	\$ 129,234.12		
Public Noticing/ Marketing	\$ 46,000.00	\$ -	\$ -	\$ 46,000.00		
Software and Devices	\$ 161,181.00	\$ 135,524.16	\$ 10,658.41	\$ 25,656.84		
Communications	\$ 57,152.00	\$ 53,035.00	\$ 3,814.74	\$ 4,117.00		
Consultant Services	\$ 1,293,450.00	\$ 237,760.78	\$ 6,250.00	\$ 1,055,689.22		
Program Audit Fee	\$ 12,000.00	\$ 48,000.00	\$ 18,000.00	\$ (36,000.00)		
Program Legal Fees	\$ 48,000.00	\$ 26,155.10	\$ 2,265.00	\$ 21,844.90		
Program Insurance	\$ 12,500.00	\$ 54,432.58	\$ -	\$ (41,932.58)		
Auto Repair & Maintenance	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00		
Miscellaneous	\$ 48,070.00	\$ 16,436.38	\$ 1,630.21	\$ 31,633.62		
Allocated Admin						
Pass Thru Grants	\$ 9,145,272.00	\$ 3,346,750.46	\$ 13,459.60	\$ 5,798,521.54		
<b>Totals</b>	<b>\$ 19,302,098.35</b>	<b>\$ 7,963,883.54</b>	<b>\$ 543,490.77</b>	<b>\$ 11,338,214.81</b>		
					<b>Cash Balances</b>	
					Simmons Bank - Operating Account	\$ 2,291,859.24
					LGIP - Reserve Account	\$ 3,479,645.76
					Less TCAD Advance (Dedicated)	\$ 469,750.00
					Available Cash in Accounts	\$ 5,301,755.00
					<b>Invoicing Balances</b>	
					Revenue Received from Invoices	\$ 7,088,878.82
					Payments Due from Invoices	\$ 535,942.30
					Amount to Invoice	\$ 339,062.42
					Total Revenue from Invoices	\$ 7,963,883.54

**Greater Nashville Regional Council**  
**MONTHLY FINANCIAL REPORT**  
For the period of July 1, 2020 thru February 28, 2021

Grantor Program Code	GNRC Program Expenses				GNRC Administrative Expenses			
	Budgeted	Expended		Balance	Budget	Expended		Balance
		July to Date	February 2021			July to Date	February 2021	
Personnel	\$ 5,798,241.40	\$ 2,915,761.46	\$ 374,112.24	\$ 2,840,336.55	\$ 1,140,027.88	\$ 628,853.36	\$ 58,243.15	\$ 511,174.52
GNRC Salaries	\$ 4,026,556.53	\$ 1,930,508.86	\$ 251,200.61	\$ 2,096,047.67	\$ 791,686.03	\$ 410,829.18	\$ 38,050.18	\$ 380,856.85
Contracted Personnel	\$ -	\$ -	\$ -	\$ -				\$ -
Fringe	\$ 1,771,684.87	\$ 1,027,395.99	\$ 133,310.38	\$ 744,288.88	\$ 348,341.85	\$ 218,024.18	\$ 20,192.97	\$ 130,317.67
Office Space Leases and Assessments	\$ -	\$ -	\$ -	\$ -	\$ 456,507.56	\$ 283,288.14	\$ 24,888.09	\$ 173,219.42
Office Cleaning Service	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00	\$ 1,763.40		\$ 4,236.60
Computer Lease and IT Support	\$ -	\$ -	\$ -	\$ -	\$ 256,800.00	\$ 39,298.46	\$ 2,824.41	\$ 217,501.54
HR & Payroll Services	\$ -	\$ -	\$ -	\$ -	\$ 46,865.00	\$ 6,408.58	\$ 905.27	\$ 40,456.42
Interest Expense for Line of Credit	\$ -	\$ -	\$ -	\$ -				\$ -
GNRC Auditing Services	\$ -	\$ -	\$ -	\$ -	\$ 45,000.00			\$ 45,000.00
GNRC Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00			\$ 5,000.00
GNRC Insurance	\$ -	\$ -	\$ -	\$ -	\$ 72,000.00			\$ 72,000.00
Employee Parking & Transit Passes	\$ -	\$ -	\$ -	\$ -	\$ 43,200.00	\$ 10,974.50	\$ 1,300.00	\$ 32,225.50
Area Travel and Parking	\$ 120,635.00	\$ 11,662.77	\$ 895.98	\$ 108,972.23	\$ 10,000.00	\$ 144.58		\$ 9,855.42
Workshops and Conference	\$ 114,715.00	\$ 4,694.00	\$ 107.50	\$ 110,021.00	\$ 30,000.00	\$ 3,080.39	\$ 241.00	\$ 26,919.61
Printing & Publications	\$ 29,082.50	\$ 13,140.67	\$ 1,004.21	\$ 15,941.83	\$ 35,000.00	\$ 23,735.09	\$ 1,877.36	\$ 11,264.91
Consumable Supplies	\$ 39,801.00	\$ 12,047.38	\$ 296.00	\$ 27,753.62	\$ 35,000.00	\$ 7,428.21	\$ 2,096.10	\$ 27,571.79
Postage	\$ 2,170.00	\$ 4,396.26	\$ 1,430.00	\$ (2,226.26)	\$ 5,000.00	\$ 11,446.31	\$ 4,718.00	\$ (6,446.31)
Membership Fees & Professional Certifications	\$ 28,750.00	\$ 9,970.00	\$ 136.50	\$ 18,780.00	\$ 10,000.00	\$ 6,830.00	\$ (150.00)	\$ 3,170.00
Periodical and Data Subscriptions	\$ 125,178.00	\$ 1,899.92	\$ -	\$ 123,278.08	\$ 10,000.00	\$ 4,043.96	\$ 478.00	\$ 5,956.04
Public Noticing/ Marketing	\$ 36,000.00	\$ -	\$ -	\$ 36,000.00	\$ 10,000.00			\$ 10,000.00
Software and Devices	\$ 81,181.00	\$ 9,182.41	\$ -	\$ 71,998.59	\$ 80,000.00	\$ 126,341.75	\$ 10,658.41	\$ (46,341.75)
Communications	\$ 20,040.00	\$ 11,438.36	\$ 676.77	\$ 8,601.64	\$ 37,112.00	\$ 41,596.64	\$ 3,137.97	\$ (4,484.64)
Consultant Services	\$ 1,176,450.00	\$ 187,760.78	\$ -	\$ 988,689.22	\$ 40,000.00			\$ 40,000.00
Program Audit Fee	\$ 12,000.00	\$ 4,000.00	\$ 4,000.00	\$ 8,000.00		\$ 44,000.00	\$ 14,000.00	\$ (44,000.00)
Program Legal Fees	\$ 48,000.00	\$ 26,155.10	\$ 2,265.00	\$ 21,844.90				\$ -
Program Insurance	\$ 12,500.00	\$ 12,831.56	\$ -	\$ (331.56)		\$ 41,601.02		\$ (41,601.02)
Auto Repair & Maintenance	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00				\$ -
Miscellaneous	\$ 23,070.00	\$ 9,557.91	\$ 1,299.41	\$ 13,512.09	\$ 20,000.00	\$ 5,785.41	\$ 291.80	\$ 14,214.59
Allocated Admin	\$ 2,393,514.05	\$ 1,295,400.74	\$ 168,085.47	\$ 1,098,113.31				\$ -
Pass Thru Grants	\$ 9,145,272.00	\$ 3,346,750.46	\$ 13,459.60	\$ 5,798,521.54				
<b>Totals</b>	<b>\$ 19,207,599.95</b>	<b>\$ 7,918,793.17</b>	<b>\$ 578,167.43</b>	<b>\$ 11,288,806.78</b>	<b>\$ 2,393,512.44</b>	<b>\$ 1,286,619.80</b>	<b>\$ 125,509.56</b>	<b>\$ 1,106,892.64</b>



**Greater Nashville Regional Council**  
**MONTHLY FINANCIAL REPORT**  
For the period of July 1, 2020 thru February 28, 2021

Grantor Program Code	GNRC Cash Account			
	501, 511			
	Line Items	Budget	Expended	
July to Date			February 2021	
Personnel	\$ -	\$ -	\$ -	\$ -
GNRC Salaries		\$ -	\$ -	\$ -
Contracted Personnel		\$ -	\$ -	\$ -
Fringe	\$ -	\$ -	\$ -	\$ -
Office Space Leases and Assessments		\$ -	\$ -	\$ -
Office Cleaning Service		\$ -	\$ -	\$ -
Computer Lease and IT Support		\$ -	\$ -	\$ -
HR & Payroll Services		\$ -	\$ -	\$ -
Interest Expense for Line of Credit	\$ 1,000.00	\$ 300.00	\$ -	\$ 700.00
GNRC Auditing Services		\$ -	\$ -	\$ -
GNRC Legal Fees		\$ -	\$ -	\$ -
GNRC Insurance		\$ -	\$ -	\$ -
Employee Parking & Transit Passes	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00
Area Travel and Parking		\$ -	\$ -	\$ -
Workshops and Conference	\$ 10,000.00	\$ 100.00	\$ -	\$ 9,900.00
Printing & Publications		\$ 374.00	\$ -	\$ (374.00)
Consumable Supplies		\$ 1,610.25	\$ 1,610.25	\$ (1,610.25)
Postage		\$ -	\$ -	\$ -
Membership Fees & Professional Certifications		\$ 394.00	\$ -	\$ (394.00)
Periodical and Data Subscriptions		\$ -	\$ -	\$ -
Public Noticing/ Marketing		\$ -	\$ -	\$ -
Software and Devices		\$ -	\$ -	\$ -
Communications		\$ -	\$ -	\$ -
Consultant Services	\$ 77,000.00	\$ 50,000.00	\$ 6,250.00	\$ 27,000.00
Program Audit Fee		\$ -	\$ -	\$ -
Program Legal Fees		\$ -	\$ -	\$ -
Program Insurance		\$ -	\$ -	\$ -
Auto Repair & Maintenance		\$ -	\$ -	\$ -
Miscellaneous	\$ 5,000.00	\$ 1,093.06	\$ 39.00	\$ 3,906.94
Allocated Admin	\$ -	\$ -	\$ -	\$ -
Pass Thru Grants		\$ -	\$ -	
<b>Totals</b>	\$ 94,500.00	\$ 53,871.31	\$ 7,899.25	\$ 40,628.69