ANNUAL BUSINESS MEETING

1. Call to Order
   - Anthony Holt
   - Council President

2. Opportunity for Public Comment

3. Informational Items:
   a. Year in Review (A)
   - GNRC Staff Leadership

4. Business Items:
   a. Res. GNRC 2021-03 Adopting the FY 2021 Annual Work Program and Budget (A)
   - Michael Skipper
   - Executive Director

   b. Res. GNRC 2021-04 Authorizing an Additional Contracting Officer for the Council (A)
   - Angela Hubbard
   - General Counsel

   c. Election of Officers for FY 2020-2021 (A)
   - Anthony Holt

   d. Certification of Executive Board (A)
   - Michael Skipper

5. Regular Reports:
   a. Chair’s Report
   - Anthony Holt

   b. Executive Director’s Report
   - Michael Skipper

6. Other Business

7. Adjourn

**GNRC will be using the Microsoft Teams platform for the online meeting. Meeting Link and Call-In Details available at www.GNRC.org/Calendar
Roll Call will be taken at www.GNRC.org/RollCall

(A) Indicates an attachment is available in the packet

GNRC does not discriminate on the basis of race, color, national origin, limited English proficiency, gender, gender identity, sexual orientation, age, religion, creed or disability in admission to, access to, or operations of its programs, services, or activities. This policy applies to applicants for employment and current employees as well as sub-recipients and subcontractors of the GNRC that receive federal funding. Complaints should be directed to Grant Kehler, Non-Discrimination Coordinator, 220 Athens Way, Suite 200, Nashville, TN 37228, phone number 615-862-8863. GNRC meetings may be audio and video recorded.
Agenda Item 3a.

Year in Review

The 2020 Annual Report will be available online September 23, 2020 at GNRC.org/AnnualReport.
Agenda Item 4a.

Annual Work Program and Budget for Fiscal Year 2020-2021

The GNRC Bylaws charge the full membership of the Regional Council to adopt an annual work program and budget at its annual business meeting.

The proposed Annual Work Program and Budget for Fiscal Year 2020-2021 (FY 2021) is available online at www.GNRC.org/AnnualBudget

The proposed budget the FY 2021 Budget allocates more than $20 million in revenue generated from the following sources:

- Local government member dues at a rate of $0.31 per capita using estimated figures issued by the U. S. Bureau of the Census;
- State Development District funding appropriated by the Tennessee General Assembly as required by TCA 13-14-111;
- State and federal grant funding provided by the Tennessee Commission on Aging and Disability, Tennessee Department of Economic and Community Development, Tennessee Department of Transportation, Tennessee Department of Environment and Conservation, Tennessee Housing Development Agency, Tennessee Department of Tourist Development, Tennessee Arts Commission, U.S. Economic Development Administration, among others;
- Non-recurring grants provided by federal agencies as a result of the Coronavirus Aid, Relief, and Economic Security (CARES) Act signed into law on March 27, 2020;
- Program revenue generated through Aging and Disability programs and services, local planning and grant administration assistance, and the revolving loan fund;
• Earned interest on GNRC cash accounts.

The proposed budget will provide revenue to fund a range of programs and services that 1) keep the region in compliance with state and federal regulations, 2) ensure local government members maintain eligibility for various grant programs intended to aid in the delivery of social services, regional coordination and planning programs, and infrastructure improvements, and 3) support ongoing collaboration among mayors and county executives across Middle Tennessee with data, research, and facilitation.

**ACTION:** Adopt Resolution GNRC 2021-03.
WHEREAS, the Greater Nashville Regional Council (GNRC) was established in 1965 by the Tennessee General Assembly as public body politic to serve as the development district for northern Middle Tennessee, and further empowered as a regional council of governments in 1988 to enhance regional planning and coordination in preparation for anticipated growth and development of the region; and

WHEREAS, the GNRC serves as a forum for collaboration among county executives and mayors of 52 cities and 13 counties across Middle Tennessee and exists as a body to coordinate and administer programs related to aging and disability services, economic and community development, and community and regional planning; and

WHEREAS, the GNRC has developed an Annual Work Program (AWP) to describe the various activities scheduled to be performed by the agency during the 2021 fiscal year (FY) on behalf of its local government members and partnering state and federal agencies; and

WHEREAS, the AWP includes activities related to Aging and Disability Programs and Services, Community and Regional Planning, Economic and Community Development Assistance, Small Business Lending, Research and Policy Analyses, and the necessary administrative, legal, and fiscal management to support those activities; and

WHEREAS, implementation of AWP helps keep the region in compliance with state and federal regulations to ensure that local government members maintain eligibility for various grant programs intended to aid in the delivery of social services, regional coordination and planning programs, and infrastructure improvements; and

WHEREAS, on June 17, 2020 the GNRC adopted a continuation budget to fund activities through September 2020, and now seeks to adopt a full budget to provide funding for the entire fiscal year; and

WHEREAS, the FY 2021 Budget allocates more than $20 million in revenue generated from the following sources:

- Local government member dues at a rate of $0.31 per capita using estimated figures issued by the U. S. Bureau of the Census;
- State Development District funding appropriated by the Tennessee General Assembly as required by TCA 13-14-111;
- State and federal grant funding provided by the Tennessee Commission on Aging and Disability, Tennessee Department of Economic and Community Development,

- Non-recurring grants provided by federal agencies as a result of the Coronavirus Aid, Relief, and Economic Security (CARES) Act signed into law on March 27, 2020;
- Program revenue generated through Aging and Disability programs and services, local planning and grant administration assistance, and the revolving loan fund; and
- Earned interest on GNRC cash accounts.

NOW, THEREFORE, BE IT RESOLVED, by the Greater Nashville Regional Council that the FY 2020 Annual Work Program and Budget are hereby adopted.

RESOLVED, this 23rd day of September, 2020, the public health, safety, order, prosperity and general welfare of the citizens of this Region requiring it.

APPROVED AS TO FORM AND LEGALITY: 

__________________________________  
Angela Hubbard  
Chief Legal Counsel

APPROVED: 

__________________________________  
The Honorable Anthony Holt  
President

ATTEST:

__________________________________  
Michael Skipper  
Executive Director and Secretary
Agenda Item 4b.

Authorization of an Additional Contracting Officer for the Council

The Bylaws require that the Council President sign all contracts for the Council unless otherwise permitted by resolution.

The following Resolution authorizes the Executive Director to serve as an additional “Contracting Officer” for the agency and to sign contracts and enter into agreements in order to:

- Accept funding from a public agency or private entity in exchange for services or programming that is consistent with the Council’s Annual Work Program and Budget,
- Sub-grant or pass-thru funding made available to GNRC by a public agency with the express intent to distribute a share of grant revenue to subrecipients,
- Amend contracts to extend the period of performance or to modify other terms not related to compensation or maximum payment liability, and
- Approve the procurement of individual goods or services that do not exceed $50,000.00 in support of the Council’s Annual Work Program and Budget.

In addition, the Resolution requires the Executive Director 1) to be bonded in the same manner the President and 2) to provide to the Finance and Personnel Committee, on a quarterly basis or as otherwise requested, a list of any contracts or agreements entered into or amended under the signature of the Executive Director.

ACTION: Adopt Resolution GNRC 2021-04.
RESOLUTION GNRC-2021-04

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SERVE AS A CONTRACTING OFFICER FOR THE COUNCIL

WHEREAS, the Greater Nashville Regional Council (GNRC or Council) was established in 1965 by the Tennessee General Assembly as public body politic to serve as the development district for a thirteen county area of Middle Tennessee, and further empowered as a regional council of governments in 1988 to enhance regional planning and coordination in preparation for anticipated growth and development of the region; and

WHEREAS, the membership of the Council is set forth in Tennessee Code Annotated (TCA) 64-7-103 to include each county or metropolitan mayor within the region, each municipal mayor within the region; one person to represent issues of business and commerce from each of the counties, one person to represent issues of social equity and inclusion from each of the counties, one member of the Tennessee House of Representatives, and one member of the Tennessee Senate; and

WHEREAS, the Bylaws of the GNRC, as amended September 27, 2017, provide that the Council elect a President from the Council membership at its annual meeting; and

WHEREAS, the Bylaws provide that the President be bonded in accordance with TCA 64-7-109 and authorized to sign all contracts, reports, and instruments made by the Council unless otherwise permitted by resolution; and

WHEREAS, it has become necessary for the President to request Council authorization for an additional signatory on contracts in order to ensure the timely execution of agreements with organizations and agencies providing funding to the GNRC in exchange for services, or as otherwise granted.

NOW, THEREFORE, BE IT RESOLVED, by the Greater Nashville Regional Council that the Executive Director is hereby authorized to serve as a “Contracting Officer” for the agency and to sign contracts and enter into agreements on behalf of the Council in order to:

- Accept funding from a public agency or private entity in exchange for services or programming that is consistent with the Council’s Annual Work Program and Budget,
- Sub-grant or pass-thru funding made available to GNRC by a public agency with the express intent to distribute a share of grant revenue to subrecipients,
- Amend contracts to extend the period of performance or to modify other terms not related to compensation or maximum payment liability, and
- Approve the procurement of individual goods or services that do not exceed $50,000.00 in support of the Council’s Annual Work Program and Budget.
FURTHER BE IT RESOLVED, that the Executive Director is required 1) to be bonded in the same manner as required of the President and 2) to provide to the GNRC Finance and Personnel Committee, on a quarterly basis or as otherwise requested, a list of any contracts or agreements entered into or amended under the signature of the Executive Director.

RESOLVED, this 23rd day of September, 2020, the public health, safety, order, prosperity and general welfare of the citizens of this Region requiring it.

APPROVED AS TO FORM AND LEGALITY:  

Angela Hubbard  
Chief Legal Counsel

APPROVED:  

The Honorable Anthony Holt  
President

ATTEST:  

Michael Skipper  
Executive Director and Secretary
Agenda Item 4c.

Election of Officers

The membership of the Greater Nashville Regional Council is set forth in Tennessee Code Annotated (TCA) 64-7-103 to include each county or metropolitan mayor within the region, each municipal mayor within the region; one person to represent issues related to business and commerce from each of the counties, one person to represent issues of social equity and inclusion from each of the counties, one member from the Tennessee House of Representatives, and one member from the Tennessee State Senate.

TCA 64-7-103 requires the membership to elect a President, Vice President and Treasurer at its annual meeting. It provides that the executive director shall serve as Secretary.

Council Officers serve one-year terms and may be reelected. It is tradition for each officer to serve two consecutive one-year terms before being considered for the next available position in the leadership pipeline. The current officers and years of service are listed below.

- President – Anthony Holt, Sumner County Mayor (2 years)
- Vice President – Paige Brown, City of Gallatin Mayor (2 years)
- Treasurer – Bob Rial, Dickson County Mayor (2 years)

ACTION: Nomination and election of Council President, Vice President, and Treasurer for FY 2020-2021.
Membership and Governance
The Regional Council is made up of **93 members and includes 13 county mayors and executives, 52 mayors of cities or towns, 2 members of the Tennessee General Assembly, and 26 appointments representing the interests of the business community and minority populations.**
Regional Council Make Up

As a member of the Regional Council you sit alongside peers from across the region. This provides an opportunity for meaningful collaboration for forward movement on shared priorities. Representation of the Council is reflected by the number of jurisdictions in each county, plus the minority and business appointments.

<table>
<thead>
<tr>
<th>County</th>
<th>Number of Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cheatham</td>
<td>(7)</td>
</tr>
<tr>
<td>Davidson</td>
<td>(8)</td>
</tr>
<tr>
<td>Dickson</td>
<td>(9)</td>
</tr>
<tr>
<td>Houston</td>
<td>(5)</td>
</tr>
<tr>
<td>Humphreys</td>
<td>(6)</td>
</tr>
<tr>
<td>Montgomery</td>
<td>(4)</td>
</tr>
<tr>
<td>Robertson</td>
<td>(12)</td>
</tr>
<tr>
<td>Rutherford</td>
<td>(7)</td>
</tr>
<tr>
<td>Stewart</td>
<td>(5)</td>
</tr>
<tr>
<td>Sumner</td>
<td>(11)</td>
</tr>
<tr>
<td>Trousdale</td>
<td>(3)</td>
</tr>
<tr>
<td>Williamson</td>
<td>(9)</td>
</tr>
<tr>
<td>Wilson</td>
<td>(6)</td>
</tr>
<tr>
<td>TN General Assembly</td>
<td>(2)</td>
</tr>
</tbody>
</table>
Leadership of the Regional Council

Council Officers

Council officers are elected each year during the annual meeting of the full Council and serve a one-year term with no limit on the number of terms. The executive director of the GNRC serves as secretary to the Council.
Council Membership, 2018-2019 Roster

CHEATHAM COUNTY
County Mayor Kerry McCarver
Ashland City Mayor Steve Allen
Kingston Springs Mayor Tony Gross
Pegram Mayor Charles Morehead
Pleasant View Mayor Perry Keenan
Hadley Williams, Minority Rep.
TBA, Business Rep.

ROBERTSON COUNTY
County Mayor Billy Vogle
Adams Mayor Mary Mantooh
Cedar Hill Mayor Tom Richards
Coopertown Mayor Glen Guyor
Cross Plains Mayor Barry Faulkner
Greenbrier Mayor Bonnette Dawson
Orlinda Mayor Ricky Stark
Ridgetop Mayor Tony Reasoner
Springfield Mayor Ann Schneider
White House Mayor Mike Arnold
Herbert Barbee, Minority Rep.

WILLIAMSON COUNTY
County Mayor Rogers Anderson
Brentwood Mayor Jill Burgin
Fairview Mayor John Blade
Franklin Mayor Ken Moore
Nolensville Mayor Jim Alexander
Spring Hill Mayor Rick Graham
Thompson’s Station Mayor Corey Napier
Juanita Patton, Minority Rep.

DAVIDSON COUNTY
Metropolitan Mayor David Briley
Belle Meade Mayor James Hunt, Sr.
Berry Hill Mayor Greg Mabey
Forest Hills Mayor Lanson Hyde
Goodlettsville Mayor Jeff Duncan
Oak Hill Mayor Heidi Campbell
Antoinette Lee, Minority Rep.

RUTHERFORD COUNTY
County Mayor Bill Ketron
Eagleville Mayor Chad Leeman
LaVergne Mayor Jason Cole
Murfreesboro Mayor Shane McFarland
Smyrna Mayor Mary Esther Reed
Darlyn Green, Minority Rep.
Brian Hercules, Business Rep.

TENNESSEE GENERAL ASSEMBLY
Representative Susan Lynn
Senator Steve Dickerson

DICKSON COUNTY
County Mayor Bob Rial
Burns Mayor Landon Mathis
Charlotte Mayor William R. Davis
Dickson Mayor Don L. Weiss, Jr.
Slayden Mayor Wayne White
Vanleer Mayor Jason Weaver
White Bluff Mayor Linda Hayes
Dwight Haynes, Minority Rep.
Darrell James, Business Rep.

STEWART COUNTY
County Mayor Robin Brandon
Cumberland City Mayor Gary Vaughn
Dover Mayor Lesa Fitzhugh
David Dunlap, Minority Rep.
Madison Campbell, Business Rep.

WILSON COUNTY
County Mayor Randall Hutto
Lebanon Mayor Bernie Ash
Mount Juliet Mayor Ed Hagerty
Watertown Mayor Michael Jennings
Fred Burton, Minority Rep.

HOUSTON COUNTY
County Mayor James Bridges
Erin Mayor Paul Bailey
Tennessee Ridge Mayor Stony Odom
Lori Taylor, Minority Rep.

SUMNER COUNTY
Executive Anthony Holt
Gallatin Mayor Paige Brown
Goodlettsville Mayor Jeff Duncan
Hendersonville Mayor Jamie Clary
Millersville Mayor Tim Lassiter
Mitchellville Mayor Bobby Worman
Portland Mayor Mike Callis
Westmoreland Mayor Jerry Kirkman
White House Mayor Mike Arnold
Darryl D. Eubanks, Minority Rep.

HUMPHREYS COUNTY
Executive Jessie Wallace
McEwen Mayor Cecil Ross
New Johnsonville Mayor David Cagle
Waverly Mayor W. B. (Buddy) Frazier
Taomasine Hill, Minority Rep.

TROUSDALE COUNTY
County Mayor Stephen Chambers
Craig Moreland, Minority Rep.

MONTGOMERY COUNTY
County Mayor Jim Durrett
Clarksville Mayor Joe Pitts
Rene Llanos, Minority Rep.

What do you need to know?

The GNRC’s membership is defined by state legislation. Each member is a shared owner in the organization and responsible for ensuring the financial health and performance of the agency.

Members pay annual dues which contribute to the local match required by state and federal grants that fund the programs and services GNRC provides.

Executive Board members noted in bold.
Agency Organizational Structure

GNRC is comprised of 5 key parts including 1) the Council and its Executive Board which govern and oversee the work program and budget for the agency; 2) Policy Boards, shown in dark blue, which make program level policies and investment decisions independently from the Council; 3) Advisory Boards and Committees, shown in light blue, which develop formal recommendations to be acted upon by the Council, Executive Board, or one of the Policy Boards; 4) A RoundTable Network, shown in orange, which provides a forum for learning, collaboration, and brainstorming among key stakeholder groups, and 5) Professional staff, shown in gray, which provide support to the organization and to individual member communities of the full Council.
Executive Board Makeup

The 20+ member Executive Board, formerly called the Executive Committee, meets monthly to conduct business on behalf of the full 93-member Regional Council. The Board’s current membership is defined by state law and includes the Council officers, a small city representative, a large city representative, two state legislators, and the minority representatives from the four counties within GNRC with the highest minority populations.

In addition, each county and the municipalities within, are required to caucus each year to select a single representative of the group. Legislation passed in 2018 by the Tennessee General Assembly has provided additional authority to the Regional Council to define the future makeup of its Executive Board through its organizational bylaws.

What do you need to know?
The Executive Board generally meets the third Wednesday of the month to conduct business on behalf of GNRC.

All Council members are encouraged to attend and participate in discussions. Meeting dates and agenda are posted online at GNRC.org. The website allows interested members and stakeholders to register for email and text alerts related to meetings.

How are minority and business representatives selected?
GNRC’s enabling legislation empowers each County Mayor or Executive to appoint two members to the full Council. One appointment is to be a representative of an agency or organization with business related to economic development. The other appointment is to be a minority representative with knowledge of issues related to social equity and inclusion. Representatives serve a one-year term with no limit to the number of terms served.
**Policy Boards**

Policy Boards are empowered to act independently of the Council in the adoption of policies, plans, and programs as permitted by state or federal law or regulation (ref. Section 3 of the GNRC Bylaws).

Each Policy Board maintains separate bylaws and have formal agreements with the GNRC governing body for how the associated programming will be administered and staffed.

---

**Transportation Policy Board**

The Transportation Policy Board, or TPB, governs the policymaking and programming decisions for the federally-recognized seven-county Nashville Area Metropolitan Planning Organization, or MPO.

The TPB is empowered to serve as the primary forum for collaboration among local communities, state officials, and interested parties related to regional transportation policies, plans, programs, and funding across its metropolitan planning area.

**MADC Board of Directors**

The Mid-Cumberland Area Development Corporation, or MADC, was established by GNRC in 1983 to provide small businesses lending from public sector programs backed by the U.S. Small Business Administration, U.S. Economic Development Administration, among others. The MADC board of directors governs the operations of the 501c3 organization and its loan approval process.

---

**Advisory Boards and Committees**

Advisory boards and committees serve to guide the policymaking and actions of the Council and its Executive Board, or the Policy Boards, by developing and making formal recommendations to the respective governing body (ref. Section 4 of the GNRC Bylaws). Actions by advisory bodies are considered non-binding.

Membership to these bodies typically includes individuals who are qualified and capable of developing and implementing program level plans and programs, and willing to serve as ambassadors for the organization.

---

**Aging Advisory Council**

This council advises GNRC as it fulfills its duties as the federally-recognized Area Agency on Aging and Disability, or AAAD, for Middle Tennessee. In this role, GNRC coordinates the prioritization and implementation of a range of social and legal services for older and disabled adults. The advisory council convenes local experts to formulate strategies and recommendations to address unmet community needs with available funding. Members are appointed by county mayors/executives.

**Transportation Coordinating Committee**

This committee serves as the lead advisory panel to the Transportation Policy Board and is responsible for assisting GNRC staff with analyzing trends that impact transportation conditions and formulating recommendations to improve regional mobility. Members of the committee also take a lead role in coordinating local implementation of adopted plans and programs.

**Economic Development Advisory Board**

This board convenes leadership from private sector organizations to advise the Council on matters related to economic development, job creation and retention, and workforce training. The group oversees the development of the region's Comprehensive Economic Development Strategy (CEDS), adopted by the Council, which serves as the gateway to infrastructure investments by the U.S. Economic Development Administration. The CEDS is coordinated with other regional plans that help drive infrastructure funding from other federal and state agencies.

**Finance and Personnel Committee**

This committee advises the Executive Board on matters pertaining to the development and implementation of the Council's annual work program and budget. In addition, the committee works with the Executive Director to monitor and assess policies and procedures related to human resources, facilities management, and finance and auditing.
RoundTable Network

GNRC’s roundtables bring together industry professionals, public-sector practitioners, and local elected leaders around specific issues of regional interest. The roundtable structure provides opportunities for networking and a forum for collaboration and consultation to support the implementation of GNRC programs, plans, and policy initiatives.

Solid Waste Directors’ Roundtable
This working group convenes solid waste directors, or their equivalent, from cities and counties across Middle Tennessee to brainstorm strategies for preparing local solid waste systems for the future. The roundtable works together to assess trends related to growth and development, understand the ever changing recycling markets and technologies, and monitor landfill capacity issues. Their research into area needs coupled with their review of national and global best practices are currently shaping recommendations for the state’s first locally-driven regional-scale solid waste master plan.

IT Directors’ Roundtable
This roundtable convenes chief information officers and information technology directors from local jurisdictions and agencies to brainstorm on a variety of challenges related to rapidly changing technologies and information systems. The group works collaboratively to identify trends related to technology deployment and adoption, cybersecurity, data sharing and management, and IT workforce skills. Together, they research best practices for the use of technology and information to improve a variety of community outcomes, most notably transportation and mobility. The roundtable is currently assisting with the completion of GNRC’s ongoing Regional Smart Mobility Assessment and ITS Architecture update.

Middle Tennessee Mayors Caucus
The Middle Tennessee Mayors Caucus was formed in 2009 in order to provide leadership on important issues facing a rapidly changing regional landscape. Transportation, and particularly the pursuit of a modern regional transit system, served as the early catalyst, but in its brief history the Caucus has served as an effective forum for building working relationships among mayors and has helped local governments support each other on issues ranging from flood recovery to state and federal legislative and policy priorities. The Caucus is open to nearly 70 city and county mayors from across Middle Tennessee.

Middle Tennessee Tourism Council
GNRC has convened the Tourism Council since 1992 in order to develop priorities for how to invest marketing funds provided by the TN Dept of Tourist Development into Middle Tennessee communities. GNRC provides training and scholarships to Council members and facilitates ongoing conversation about the need to nurture tourism as a key sector of the regional economy. Membership is open to marketing organizations, chambers of commerce, economic development agencies, local governments, and hospitality related businesses within the GNRC’s region.
Agenda Item 4d.

Certification of the Executive Board

The Bylaws empower the Executive Board (formerly referred to as the “Executive Committee”) to act on behalf of the full 93-member regional council in implementing the approved work program and budget. The Executive Board meets monthly to conduct general business, adopt or endorse plans or programs, and to facilitate ongoing conversation among local, state, and federal leaders.

The Bylaws require that the membership of the Executive Board include the following subset of the full Council body:

- Council President, Vice President, Treasurer, and Secretary;
- A representative of large cities, appointed by the President;
- A representative of small cities, appointed by the President;
- Both members from the Council body who represent the TN General Assembly;
- The minority representative from each of the four counties with the highest proportion of minority populations; and
- A municipal or county representative from each of the 13 GNRC counties, as determined by through deliberation of the Council members from that county.

ACTION: Approval of motion to certify the executive board membership to act on behalf of the full Council body during FY 2020-2021.