



Volunteer Program Partner Agreement

The Greater Nashville Regional Council is working in our 13-county service area to connect volunteers with organizations that need them. Through the Galaxy Digital Volunteer Management system (the “Volunteer Portal”), we help match volunteers with service opportunities. There is no fee for our service.

WHO WE PARTNER WITH

- Charitable organizations, social welfare organizations, and other nonprofits
- Schools, faith-based organizations, and government agencies
- Hospitals, senior living facilities, and hospices

GNRC DOES NOT RECRUIT OR REFER VOLUNTEERS TO

- Work with private individuals independent of an agency.
- Engage in political campaigns, partisan activities, or lobby.
- Make direct financial asks as part of fundraising activities.

TO REGISTER AS A PARTNER AGENCY, PARTICIPATING ORGANIZATIONS MUST

- Have liability insurance satisfactory to GNRC that covers volunteers.
- Not withhold services based on membership or religious affiliation or participation.
- Not be a political campaign or lobbying organization.
- Adhere to applicable public health guidelines as described by the local, state, or federal government.

PARTNER COMMITMENTS

- The partner agency must have adequate safeguards to screen volunteers and to provide appropriate training and a safe environment for volunteers. GNRC does not provide background checks or screen volunteers; any member of the public can sign up through the Volunteer Portal to be a volunteer, and the partner agencies accept all related risks.
- If the partner agency allows minors to volunteer, the partner agency will secure appropriate permission and releases from a parent or legal guardian.
- Partner agencies will adhere to all requirements and guidelines when posting in the Volunteer Portal. GNRC reserves the right to remove postings from the site if they do not meet GNRC guidelines. GNRC will notify partner agencies if postings do not meet guidelines.
- We love when partner agencies promote the Volunteer Portal on their social media platforms and in newsletters or other publications. If a partner agency chooses to post online or via social media and tag or discuss GNRC, a partner agency agrees that it will disclose its status as a

partner agency, that it will be mindful of protecting confidential information, and it will use common sense to avoid posting disrespectful content.

GENERAL POSTING POLICY FOR THE VOLUNTEER PORTAL

- GNRC will only promote activities featuring a volunteer component. GNRC does not promote general invitations to events or activities.
- Participating organizations should submit volunteer opportunities through the Volunteer Portal at least two weeks prior to the project date to allow enough time for volunteers to sign up.
- GNRC's intent is to promote projects that provide meaningful volunteer opportunities and strengthen our communities. If you have any questions about appropriate activities, please ask. Examples of activities that are not appropriate include proselytizing, political campaigning, or picking up or hauling trash.

USE OF TECHNOLOGY

- Access to use the Volunteer Portal will be granted to individuals you designate to represent your organization. All partner staff using the system must be trained within 30 days of becoming a partner.
- Everyone granted access to the Volunteer Portal will have to accept our website Terms and Conditions of Use and our Privacy Policy. You agree not to share volunteers' information without their written consent. And, no, we don't have ads or sell information about you or your volunteers.
- Sharing login information for the Volunteer Portal is strictly prohibited. Participating organizations must notify GNRC when licensed staff depart.
- GNRC strongly recommends that each participating organization has at least two trained users.
- GNRC reserves the right to institute a fee for service model, but this would only be done with advance notice and the opportunity to opt out.

NONDISCRIMINATION

The participating organization hereby agrees and assures that no person shall be subjected to discrimination on the basis of race, color, national origin, limited English proficiency, gender, gender identity, sexual orientation, age, religion, creed, disability or any other classification protected by federal or state law in admission to, access to, or operations of its programs, services, or activities.

LIMITATION OF LIABILITY AND HOLD HARMLESS

The GNRC will have no liability except as required by applicable Tennessee law. The participating organization agrees to indemnify and hold harmless GNRC as well as its officers, agents, and employees, from and against all claims, liabilities, losses, and causes of action which may arise. The participating organization also agrees it will be liable for the reasonable cost of attorneys to enforce the terms of this agreement.

GOVERNING LAW; OTHER REQUIREMENTS

This agreement shall be governed by and construed in accordance with the laws of the State of Tennessee. The participating organization agrees that it will be subject to the exclusive jurisdiction of

the courts of the State of Tennessee in actions that may arise under this agreement. There may be other legal requirements associated with use of the Volunteer Portal, and you agree to abide by those laws as well.

ACCESS NOT GUARANTEED

By signing this Agreement, you are asking that your organization be granted access to the Volunteer Portal. Access will only be granted after GNRC determines that your organization meets our guidelines.

CHANGES TO THIS AGREEMENT

GNRC reserves the right to make changes to this agreement, and those changes will be applicable to the partner agency upon receipt of written notice of the changes.

AGREEMENT AND SIGNATURE

In consideration of the right to be considered for access to the Volunteer Portal, for myself and on behalf of my organization, I represent that my organization meets the criteria described above, and I agree that my organization will abide by this Partner Agreement.

ORGANIZATION/PARTNER AGENCY NAME: _____

YOUR NAME: _____

YOUR TITLE of RELATIONSHIP WITH ORGANIZATION: _____

EMAIL: _____ PHONE: _____

COUNTIES SERVED: _____

SIGNATURE: _____ DATE: _____

ADMINISTRATOR for GNRC SIGNATURE: _____ DATE: _____